



Summer Program Manager Position (Seasonal Term)

Established in 1975, Pisiquid Canoe Club is a not-for-profit community sport organization offering youth and adult Sprint (Flatwater) Canoe/Kayak programming in West Hants, NS. Our off-season paddling training program is operated year-round by our Head Coach and will grow to 100+ youth members during our summer paddling programs in July and August.

www.pisiquid.com

OPPORTUNITY:

Pisiquid Canoe Club is now actively accepting resumes for summer employment for a summer program manager. Employment would be based at Lake Pisiquid in Windsor, NS. Daily workload would consist of safe check-in/check-out of athletes, daily communication with parents, canteen/cash management, assisting with supervision of designated youth paddling groups and assisting the Head Coach with all club and program coordination and promotion.

This seasonal term position is part-time based on 35-40 hours per week for up to 14-16 weeks (May-August). Employment may require applicant to work occasional evenings and weekends and may involve more than 40 hours per week. It is recommended that applicants have the ability to arrange suitable transportation to accommodate all position requirements. All staff are subject to Safe Sport and vulnerability sector clearance prior to start of employment.

As a community sport organization, supported by the Atlantic Division Canoe/Kayak Canada, Pisiquid Canoe Club is able to offer annual coaching development and safety training, as well as coaching certification opportunities as deemed necessary for individual's professional development. Pisiquid is also committed to working with athlete coaches, to provide a flexible work schedule that allows competitive training in addition to your employment duties.

QUALIFICATIONS:

Applicants must possess the following attributes:

- Business marketing, including social media and web-based marketing
- Strong leadership and communication skills, with both youth and adults
- Enjoy working with all youth athletes, ages may range from 5-15
- Promote fitness, nutrition and overall healthy living to all of our athletes
- Available for additional hours (work may be required on some evenings or weekends)
- Food handling experience is preferred, however is not a prerequisite (food handling certification can be provided by the club)
- Experience working with cash, cash account management and issuing receipts

Qualified applicants are invited to e-mail their cover letter and resume, including wage expectations; to fastkayak@gmail.com. Only successful applicants shall be contacted for an interview.