



Summer Program Manager Position

Established in 1975, Pisiquid Canoe Club is a not-for-profit community sport organization offering youth and adult Sprint (Flatwater) Canoe/Kayak programming in West Hants, NS. Our off-season paddling training program is operated year-round by our Head Coach with approximately 25-30 members; and will grow to 85-100+ youth members during our summer paddling program in July and August.

www.pisiquid.com

OPPORTUNITY:

Pisiquid Canoe Club is now actively accepting resumes for summer employment for a summer program manager.

Employment would be based out of the West Hants, within 20 minutes of downtown Windsor. Daily workload would consist of safe check-in/check-out of athletes, daily communication with parents, canteen/cash management, assisting with supervision of designated youth paddling groups and assisting the Head Coach with all club and program coordination and promotion.

Applicants must have the ability to arrange suitable transportation to accommodate all position requirements. All staff are subject to background checks and SafeSport clearance prior to start of employment.

As a community sport organization, supported by the Atlantic Division Canoe/Kayak Canada (ADCKC), Pisiquid Canoe Club may be able to offer additional coaching and safety training, as well as coaching certification opportunities as deemed necessary for individual's professional development.

QUALIFICATIONS:

Applicants must possess the following attributes:

- Strong leadership and communication skills, with both youth and adults
- Enjoy working with all youth athletes, ages may range from 5-15
- Promote fitness, nutrition and overall healthy living to our athletes
- Available for additional hours (work may be required on some evenings or weekends)
- Experience working with youth in a camp environment

The following experience is preferred, however is not a pre-requisite for all staff:

- Food handling experience is preferred, however is not a prerequisite (food handling certification can be provided by the club)
- Experience working with cash, cash account management and issuing receipts

Qualified applicants are invited to e-mail their cover letter and resume, including wage expectations to coach@pisiquid.com

Only successful applicants shall be contacted for an interview.